



## **World For World Organization (WFWO)**

### **Goodwill Ambassadors for Development Networks (ADN) Advocacy Position As Volunteering for Solidarity & Development (APVSD) or other Advocacy Position Candidates**

#### **Terms and Conditions of Nominations**

1. By submission of this application, herein referred to as the applicant, and Goodwill Ambassador for Development Networks (ADN) or for any Advocacy Position as Volunteering for Solidarity & Development (APVSD) whiting WFWO, agree to the following terms and conditions:
2. That all the information contained herein is correct to the best of my knowledge. I understand that should information contained herein be found to be false or misleading, it is understood that it will be grounds for dismissal from enrollment at Goodwill Ambassador for Development (ADN) or for any Advocacy Position as Voluntary for Solidarity and Development whiting WFWO (APVSD) and that any credits earned while at ADN or APVSD may be forfeit.
3. All application on-line, all the information submitted is treated as confidential and will only be forwarded to the admissions to Volunteering for Solidarity and Development Team (VSDT).
4. I have read and understand all of the above listed terms and conditions and that by submission of this document I agree to all of the above listed terms and conditions.
5. The WFWO has lunched the ADN (APVSD) in the occasion of the World Aids Day 2006, of enlisting the volunteer services and support of prominent candidates around the globe of policy maker, parliamentary and academic or other fields of public life who has the capacity to stand up with WFWO take action to support their country locally or nationally and entertainment to highlight priority of development issues and to draw attention to its activities. The WFWO have designated such individuals as Goodwill Ambassadors for Development Networks (ADN) or Advocacy Position as Voluntary for Solidarity and Development (APVSD).
6. The Executive President and Board Director of the WFWO can nominate a number of high profile candidates to serve as Goodwill Ambassador for Development Networks (ADN) or (APVSD). Our experience has proven that celebrities can contribute to WFWO activities to support and implement the United Nations Millennium Development Goals Objectives (MDGs) targeted by 2015 and take all efforts to raise public awareness of the aims, objectives and priorities of the Organization, to convey messages about its activities and to extend its public outreach. Due care must therefore be exercised in making such

designations and in managing the resulting relationships to support her/his country and communities to achieve and implement the MDGs objectives.

7. To ensure consistency and the maintenance of a high standard in the selection, designation and involvement of prominent candidates in the activity of the WFWO and support her/his country, the Executive Board Director of WFWO has approved the following guidelines, which shall apply to the Executive Secretariat of the WFWO.

### **Definition and Selection Criteria**

8. Candidates designated by the Executive Secretariat of the WFWO shall be given the title of Goodwill Ambassadors or other title as per Terms of Reference. Candidates designated by the review committee of the WFWO will have the title of Goodwill Ambassador for Development Network (ADN) or other title selected by Executive President and approved by the Board Directors.

9. Candidates designated to serve as ADN /APVSD/ Advocacy Position shall:

- (a) Possess widely recognized talent in the development issue, education, health, food security, environment, resource mobilizations social activities, public awareness, or other fields of public life;
- (b) Be persons of integrity who demonstrate a strong desire to help mobilize public and resource mobilizations interest to support on the purposes and principles of the WFWO's objectives, and who demonstrate the commitment and proven potential to reach out to significant audiences, including decision makers;
- (c) Possess the personality and dignity required for such high level representative capacity;
- (d) Normally be influential beyond their national borders, thus having the ability to promote the values of the WFWO and policy and development activities locally, nationally and globally;
- (e) Be knowledgeable about WFWO goals and activities and clear terms of reference and will be under general supervision of the Executive President of the WFWO and be able to articulate them.

### **Selection and Designation**

10. The WFWO Divisions hereof may designate ADN / APVSD/ Advocacy Position. However, he/his shall inform the Executive President and Review Committee of their intention to designate an candidate as Goodwill Ambassador or other title should be selected before any commitment is made, not less than four weeks prior to the announcement of the designation.

11. On notifying the Executive President and Review Committee of the intention to designate a Goodwill Ambassador or other advocacy positions, an explanation of the reasoning behind the designation shall also be provided, along with specific proposed and confirmation that the appropriate review to determine suitability has been conducted.

12. The ADN/APVSD/Advocacy Position candidates are not considered permanent WFWO staff members or member's rights and may not be appointed to an established WFWO post or office. Therefore, they shall not be granted a WFWO "Letter of Appointment or contract".

13. The ADN /APVSD /Advocacy Position candidates shall be granted a “Letter of Designation” issued by the Heads of the designating Executive Review Committee of the WFWO Offices. The ADN/APVSD/Advocacy Position candidates selected by Executive President shall be granted a “Letter of Designation” issued and approved by the Executive President of the WFWO.
14. The “Letter of Designation” shall set out their Terms of Reference and length of designation. A standard attachment to the “Letter of Designation” shall provide details regarding their status and entitlements, as described below.
15. Designation of a ADN/APVSD/Advocacy Position candidates is to be considered rare and exceptional. The designating WFWO Review Committee should ensure that the number of designees is not excessive, in order to maintain the value attached to the designation.
16. The candidate shall not be designated as ADN/APVSD/Advocacy Position by more than one country representatives at the same time.
17. Requests for the participation of ADN/APVSD activities shall be made through the designating WFWO Offices in charge or on line.

**Role of Goodwill Ambassadors for Development Networks (ADN)  
Advocacy Position As Volunteering For Solidarity & Development (APVSD)**

18. The ADN/APVSD may at the invitation or request of the designating WFWO Review Committee or the Executive President, as appropriate, engage in public advocacy; fundraising Roundtable/Seminars/Conference, where authorized in accordance with the applicable regulations, rules, policies and procedures of the designating WFWO Review Committee or other WFWO Division Program and in public awareness activities. They may participate in certain WFWO events; visit WFWO operations in the field if is requested.
19. The designating WFWO Review Committee or WFWO Team Program or the Executive President, as appropriate, is responsible for establishing specific terms of reference for candidates for ADN/APVSD

In general, however, the candidates for ADN/APVSD/Advocacy Position are expected to:

- a) Respect the impartiality and independence of the WFWO and to refrain from any conduct that would adversely reflect on the WFWO;
- b) Refrain from any activity incompatible with the purposes and principles of the WFWO;
- c) Exercise good judgment and discretion in all matters relating to the performance of their functions for the WFWO;
- d) Obtain guidance on their specific activities from the Head of the relevant WFWO Division Team or Programs and/or staff assigned to liaise with them.

**Conditions and Eligibility**

20. The ADN/APVSD candidates shall be designated for a period of one year, renewable, based on mutual agreement by the parties on the basis of satisfactory fulfillment of the role and their demonstrated interest in continuing the relationship.

21. The ADN/APVSD/Advocacy Position candidates shall not be paid a salary or indemnity or insurance, only by project approved or agreed although resource mobilizations or fundraising program provided by the country representative "ADN/APVSD/Advocacy Position designated candidates" for funding a project in he/his country, in this case will be submitted an clear proposal and agreed by both parties in separate agreement as consultant services paid under the program may be granted to he/his. The ADN/APVSD/Advocacy Position candidates may be given travel and daily subsistence allowances when they are traveling on behalf of the WFWO (only if the project funding sponsored by the ADN/APVSD/Advocacy Position candidates designated in he/his country representatives or co-financed and approved and requested by the WFWO's Managements( with separate agreement).

22. The official activities or performing services for the WFWO as per item 20, the ADN/APVSD/Advocacy position candidates are considered as having the status of "Advocacy special position on Mission" for the WFWO within the meaning of WFWO policy and guidelines agreed and approved by designated her/his country representatives candidates as ADN/APVSD/Advocacy Position.

23. As "Advocacy special position on Mission", the ADN/APVSD candidates shall not be entitled to a Special identification card. However, they shall be entitled to a official business card and the terms of reference and nominations certificate, as well as a special information on the designated country representatives will added in WFWO's website, to ensure that they are on official business to support the WFWO's activities, and should be accorded facilities their mission in their country.

24. The ADN/APVSD/Advocacy position candidates shall be fully responsible for arranging, at their own expense, such life, health and other forms of insurance covering the period of their services on behalf of the WFWO, as they consider appropriate. They are not eligible to participate in the life or health insurance schemes available to WFWO staff members. The responsibility of the WFWO is limited to cover the insurance coverage under the conditions described in paragraph 19/23 of these Guidelines.

25. The ADN/APVSD/Advocacy Position candidates who are authorized and approved to travel at WFWO expense or who are requested to perform services on behalf of the WFWO shall, in the event of injury, illness or death attributable to the performance of duties on behalf of the WFWO, will be cover by an special insurance during the period of the mission or program development approved and authorized by the WFWO managements.

### **Communication and Information**

26. The designating WFWO Division Team or Program shall ensure that the special skills and talents of all designees are well utilized for the benefit of the Organization, and that designees are provided with regular and appropriate guidance on their activities on behalf of the WFWO. The designating WFWO division Team or Programs shall consult the WFWO Operations Team and Communications Team on activities involving ADN/APVSD/Advocacy Position candidates, as appropriate.

27. The designating WFWO Division Team or Program shall facilitate communication between their countries representatives and field team regarding the involvement of ADN/APVSD/Advocacy Position in appropriate field-level activities and events.

28. Each designating WFWO Division or Program shall maintain an updated list of its ADN/APVSD/Advocacy Position. The designating WFWO Division Team or Program shall ensure that all changes in the status of their designees are communicated in a timely way to the Under - Executive President for Communications/ Public Affaires Team, and are reflected in the relevant public information package materials in a timely manner.

29. WFWO Communication Team shall be the focal point for consultation and communication on policy issues relating to ADN/APVSD/Advocacy Position candidates and other celebrity advocates, including their designation and status under direct supervision of the Executive President WFWO. The WFWO Communication Team will also facilitate the sharing of information and best practices in the management of relationships with ADN/APVSD/Advocacy Position Networks.

#### **Termination**

30. The designation of a ADN/APVSD/Advocacy Position candidates shall be terminated if, in the view of the Head of the relevant WFWO's Board Directors or Program, the designee is unable or unwilling to carry out the role envisaged in the terms of reference, if the ADN/APVSD/Advocacy Position candidates engages in any activity incompatible with his/her status or with the purposes and principles of the WFWO or if the termination is in the interest of the Organization.

#### **Curriculum**

31. The WFWO/ADN/APVSD/Advocacy Position reserves all right to any materials listed by ADN/APVSD and shown to the applicant. The applicant or candidate agrees not to disclose any confidential information issued to the applicant, e.g. user name, or other such information, which maybe exchanged with the applicant or candidate. The applicant or candidate further agrees not to allow others to copy or otherwise utilize any resources or materials provided to the applicant by the VSD Team.

#### **Confidentiality**

32. The WFWO/ADN/APVSD will maintain confidentiality in accordance with applicable regulations. All requests for information by or on behalf of the applicant must be requested in writing and signed by the applicant specifically outlining what information the applicant is requesting released. Only that information which is specifically stated in the request by the applicant will be released. The applicant understands that certain state and federal agencies and departments may have access to the applicants information or as directed by a court of jurisdictional authority. Applicant agrees to allow the WFWO ADN/APVSD/Advocacy Position candidates to contact current or previous employers, educational institutions or others in the event that a question may arise about the applicant making false or misleading statements, or as may be deemed necessary to ensure that true and correct information was provided by the candidates .

#### **Compliance and Indemnification**

33. The ADN/APVSD/Advocacy Position candidates agrees to use the services of the WFWO's Networks within all laws and to upload and/or download files, if at all, only with the consent of the copyright or patent of the ADN/APVSD/Advocacy position. Applicant or candidate specifically agrees to defend, indemnify and hold harmless WFWO's ADN/APVSD/Advocacy Position Networks, its officers and employees from any claim, loss or damage, including costs and reasonable attorney fees, arising out of any act or omission of applicant under this agreement approved and agreed.